## The Steel Charitable Trust, application form questions

- A1 Name of Organisation
- A2 Legal name of organisation to which any grant cheque should be made payable
- A3 Address of organisation
- A4 Name of contact person
- A5 Job Tiltle
- A6 Contact address
- A7 Main Contact Email Address
- A8 Main Contact Telephone Number
- A9 Have you read the Grant Making Policy of the Trust?
- A10 Select one entry that best describes your organisation (*drop-down list from which a choice must be made*)
- A11 If you are not one of the above, please state why you should be considered for a grant
- A12 Charity number (if applicable)
- A13 If you are a registered charity in England & Wales or in Scotland or in Northern Ireland, when was the charity registered with the appropriate authority?
- A14 If your organisation is not a registered charity in England & Wales or in Scotland or in Northern Ireland, in which country is your organisation resident for tax purposes?
- A15 If you have a website, please provide the website address
- A16 Are you applying on behalf of the whole organisation or a branch office? If a branch office, which one
- A17 Select one entry that best describes the objects of your organisation (drop-down list from which a choice must be made)
- B1 Please summarise clearly the purpose of your application in 15 words or fewer
- B2 Give details of the project or work for which you are seeking a grant (maximum 1,000 characters)
- B3 State the anticipated outputs and outcomes of the project/work (maximum 350 characters)
- B4 State clearly what a grant from the Trust would enable you to achieve, and how it will meet our criteria, as set out in our grant policy, of making a real difference (maximum 1,000 characters)
- B5 In which County do the majority of the beneficiaries from the project/work live?
- B6 Total cost of project/work (including a 'shopping list' if applicable)
- B7 Amount raised so far
- B8 Amount of grant for which you are applying
- B9 Other sources of funding for this project/work (ie. How you intend to raise or provide the balance) (maximum 1,000 characters)
- C1 How did you hear about the Trust?
- C2 Have you made an application to the Trust before?
- C3 Have you received a grant from the Trust previously?
- C4 If you have received a grant(s) previously from The Steel Charitable Trust, please tell us the amount and date of your last grant.
- C5 If you are a registered charity, have you filed your accounts with the Charity Commission?

If so, please tell us the month and year of the last filed accounts (i.e. year end).

PLEASE NOTE - If you have not sent your latest set of accounts to the Charity Commission or if is not displayed on the Charity Commission website, please upload them with your application (see Section D). If you are not a registered charity, please upload your latest available accounts distributed to your members (see Section D).

- C6 Based upon your latest accounts, please answer the following questions:
  - a) What was the amount of your free reserves?
  - b) What was the amount required to meet your reserve policy?

c) If the reserves were more than 20% greater or less than the amount required under your policy, please summarise your trustees' plans to reduce this difference (or state on which page in your annual report and accounts this information is provided) (maximum 1,000 characters)

- d) What was your total expenditure last year?
- e) What was the cost of your fundraising, included in (d) above?
- f) What was the amount raised through your fundraising?
- g) What is the percentage of the cost of your fundraising (see (e) above) raised through your fundraising (see (f) above)
- h) If the figure in (g) above is greater than 20%, please provide an explanation (maximum 1,000 characters)
- i) What was your total income, excluding investment income?
- D1 Option to upload latest audited accounts and report
- D2 Option to upload project plan and budget
- D3 Option to upload Vulnerable Adults and Children's Protection policy